

I/We look forward to...

I/We look forward to hearing from you.

I/We look forward to hearing from you soon.

I/We look forward to working with your team.

I/We look forward to the start of this project.

I/We look forward to seeing you.

I/We look forward to seeing you next week.

I/We look forward to seeing you next Thursday.

I/We look forward to meeting you next Tuesday.

I/We look forward to the meeting on the 7th of October,

I/We look forward to your reply.

Good luck and I look forward to your response!

I/We look forward to welcoming you as our customer.

I look forward to an opportunity to speak with you personally.

I/We look forward to a successful working relationship in the future.

I/We look forward to building a strong business relationship in the future,

We hope...

I/We hope to hear from you soon.

I/We hope to hear from you again.

I/We hope to get answers from you.

We trust...

I/We trust that you'll find our [product/service] meets your needs.

Have a...

Have a nice day. / Have a great day.

Have a great holiday. / Have a relaxing holiday. / Have a safe trip.

If you need...(and other ending sentences)

If you require any further information, feel free to contact me.

If you have any questions, please don't hesitate to contact us.

Should you need any further information, please do not hesitate to contact me.

Please contact us again if we can help in any way.

Please contact us again if there are any problems.

Please contact us again if you have any questions.

If you have any further enquiries, please do not hesitate to contact us,

We await your reply with interest

Thanks for your highly adequate service so far,

Once again, I am awfully sorry for taking up so much of your time,

Thanks for your attention and your time,

I would appreciate your immediate attention to this matter.

Your prompt reply is very much appreciated.

Best,
Best regards,
Best wishes,

Cheers,

Cordially,
Cordially yours,

Faithfully,
Faithfully yours,
Fond regards,

In appreciation,
In sympathy,

Kind regards,
Kind thanks,
Kind wishes,

Many thanks,

Regards,
Respectfully,
Respectfully yours,

Sincerely,
Sincerely yours,

Thanks,
Thank you,
Thank you for your assistance in this
matter,
Thank you for your consideration,
Thank you for your recommendation,
Thank you for your time,

Warm regards,
Warm wishes,
Warmly,
With appreciation,
With deepest sympathy,
With gratitude,
With sincere thanks,
With sympathy,

Your help is greatly appreciated,
Yours,
Yours cordially,
Yours faithfully,
Yours respectfully,
Yours sincerely,
Yours truly,

Guidance on how to end your email depending on the context

If you want to be absolutely safe etiquette-wise, end your email with:

Sincerely,
Your Full Name

This is commonly accepted practice when writing professional emails.

If you feel uncomfortable with the previous choice, however, there are plenty of other acceptable choices, such as:

Yours sincerely,
Your Full Name

This is slightly more formal, and to be used when you know the recipient's name. Another option is to use:

Yours faithfully,
Your Full Name

This is generally used when you don't know the recipient's name and start the email with "Dear Sir/Madam." Still another option to consider is:

Best regards/Best wishes,
Your Full Name or First Name

This style is less formal and generally used when writing to a good friend or colleague.